



MOODY
Bible Institute™

Security Transfer Instructions to Moody Bible Institute

Thank you for expressing interest in transferring securities to the Moody Bible Institute as a donation.

If the securities are DTC eligible and include stock, our preference is that the securities are transferred to our account at Northern Trust.

If the securities are DTC eligible and include mutual funds, our preference is that the securities are transferred to our account at Charles Schwab.

I have included instructions to transfer securities by DTC for stock and mutual funds. If the securities are not DTC eligible or not transferable to the accounts listed, please contact me to further review options available to transfer the securities to Moody Bible Institute.

Upon determination of the security and quantity of shares to be donated, please contact me to confirm the particulars so we may be able to expedite the delivery of the acknowledgement receipt to the donor.

In order to properly credit the gift, it is important that you reference the donor's name in the DTC transfer instructions.

Please contact us prior to the stock transfer to confirm the following:

Name and Address of Donor
Name of Security
Quantity of Shares
Transfer Date
Any Restrictions on this Gift

Thank you for your kind assistance in the transfer of securities that provides generous support for the ministries at Moody. If you should have need for additional assistance, please contact your local field representative, call (800) 801-2171 or email plannedgiving@moody.edu.

Security Transfer Instructions to Moody Bible Institute

Instructions for DTC Transfer of Securities

For gifts of **securities/stock transfers**, please deliver by DTC to:

Northern Trust/Chicago

DTC Number: 2669

Account Number: 17-94740

Account Name: The Moody Bible Institute of Chicago
Contact Holly Motta (312) 329-4222

For gifts of **securities/mutual fund transfers** and all transfers originating from a Charles Schwab account, please deliver by DTC to:

Charles Schwab

DTC Number: 0164

Account Number: 7888-3419

Account Name: The Moody Bible Institute of Chicago
Contact Holly Motta (312) 329-4222

Thank you for your assistance in the transfer of securities to Moody. If you have any questions or if we can be of further assistance, please do not hesitate to contact us.

Planned Giving Department
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